

**Application for a premises licence to be granted
under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Jane Georgina Parslow

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description			
Stoneleigh House Boutique Hotel 17 Castle Street			
Post town	Buckingham	Postcode	MK18 1BP

Telephone number at premises (if any)	[REDACTED]
Non-domestic rateable value of premises	£6400

Part 2 - Applicant details

Please state whether you are applying for a premises licence as Please tick as appropriate

- | | | |
|--|-------------------------------------|-----------------------------|
| a) an individual or individuals * | <input checked="" type="checkbox"/> | please complete section (A) |
| b) a person other than an individual * | | |
| i as a limited company/limited liability partnership | <input type="checkbox"/> | please complete section (B) |
| ii as a partnership (other than limited liability) | <input type="checkbox"/> | please complete section (B) |
| iii as an unincorporated association or | <input type="checkbox"/> | please complete section (B) |
| iv other (for example a statutory corporation) | <input type="checkbox"/> | please complete section (B) |
| c) a recognised club | <input type="checkbox"/> | please complete section (B) |

- d) a charity ☐ please complete section (B)
- e) the proprietor of an educational establishment ☐ please complete section (B)
- f) a health service body ☐ please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales ☐ please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England ☐ please complete section (B)
- h) the chief officer of police of a police force in England and Wales ☐ please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or ☒

I am making the application pursuant to a
 statutory function or ☐
 a function discharged by virtue of Her Majesty's prerogative ☐

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input checked="" type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname Parslow			First names Jane Georgina		
Date of birth [REDACTED]		I am 18 years old or over <input checked="" type="checkbox"/> Please tick yes			
Nationality British					
Current residential address if different from premises address		[REDACTED]			
Post town	[REDACTED]	Postcode	[REDACTED]		
Daytime contact telephone number		[REDACTED]			
E-mail address (optional)	[REDACTED]				

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
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Surname		First names	
Date of birth		I am 18 years old or over <input type="checkbox"/> Please tick yes	
Nationality			
Current postal address if different from premises address			
Post town		Postcode	
Daytime contact telephone number			
E-mail address (optional)			

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name
Address
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.)
Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
1	3	062018

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD		MM		YYYY			
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Please give a general description of the premises (please read guidance note 1)
 Six bedroom hotel with bar, lounge and dining area.
 We will serve some food during the day, but not a restaurant as such. Light snacks at the bar in the evening. S.H has a garden. Based next to other hotel and restaurants and residential area.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A) ☒
- b) films (if ticking yes, fill in box B) ☒
- c) indoor sporting events (if ticking yes, fill in box C) ☐
- d) boxing or wrestling entertainment (if ticking yes, fill in box D) ☐
- e) live music (if ticking yes, fill in box E) ☒
- f) recorded music (if ticking yes, fill in box F) ☒
- g) performances of dance (if ticking yes, fill in box G) ☒
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) ☐

Provision of late night refreshment (if ticking yes, fill in box I)

☒

Supply of alcohol (if ticking yes, fill in box J)



In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)		
Mon	11:00	23:00			
Tue	11:00	23:00			
			<u>State any seasonal variations for performing plays</u> (please read guidance note 5)		
Wed	11:00	23:00			
Thur	11:00	23:00			
			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Fri	11:00	23:00			
Sat	11:00	23:00			
Sun	11:00	23:00			

B

Films Standard days and timings (please read guidance note 7)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)		
Mon	11:00	23:00			
Tue	11:00	23:00	<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 5)		
Wed	11:00	23:00	<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Thur	11:00	23:00			
Fri	11:00	23:00			
Sat	11:00	23:00			
Sun	11:00	23:00			

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)		
Mon					
Tue					
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5)		
Thur					
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun					

E

Live music Standard days and timings (please read guidance note 7)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)		
Mon	11:00	23:00			
Tue	11:00	23:00	<u>State any seasonal variations for the performance of live music</u> (please read guidance note 5)		
Wed	11:00	23:00	<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Thur	11:00	23:00			
Fri	11:00	23:00			
Sat	11:00	23:00			
Sun	11:00	23:00			

F

Recorded music Standard days and timings (please read guidance note 7)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 3) Quiet background music	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4) as above		
Mon	07:30	23:00			
Tue	07:30	23:00	<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5) private events depending on booking		
Wed	07:30	23:00	<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6) depending on bookings for private events		
Thur	07:30	23:00			
Fri	07:30	23:00			
Sat	07:30	23:00			
Sun	07:30	23:00			

G

Performances of dance Standard days and timings (please read guidance note 7)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 4)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish			
Mon	11:00	23:00	<u>Please give further details here</u> (please read guidance note 4)		
Tue	11:00	23:00			
Wed	11:00	23:00	<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5)		
Thur	11:00	23:00			
Fri	11:00	23:00	<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat	11:00	23:00	Service to residents to be 24 hours		
Sun	11:00	23:00			

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5) New years eve to stay open until 02:00		
Mon	11:00	23:00			
Tue	11:00	23:00			
Wed	11:00	23:00			
Thur	11:00	23:00	Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6) New years eve to stay open until 02:00		
Fri	11:00	23:00			
Sat	11:00	23:00			
Sun	11:00	23:00			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name Jane Georgina Parslow	
Date of birth	[REDACTED]
[REDACTED]	
[REDACTED]	
Postcode	[REDACTED]
Personal licence number (if known) [REDACTED]	
Issuing licensing authority (if known) Aylesbury Vale District Council	



K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			<u>State any seasonal variations</u> (please read guidance note 5) New years eve to stay open until 02:00
Day	Start	Finish	<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 6) New years eve to stay open until 02:00
Mon	11:00	23:30	
Tue	11:00	23:30	
Wed	11:00	23:30	
Thur	11:00	23:30	
Fri	11:00	23:30	
Sat	11:00	23:30	
Sun	11:00	23:30	

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

To ensure all staff are trained in the following

b) The prevention of crime and disorder

S.H has CCTV
Developing good relations with customers.
Being vigilant at all times
Ensuring areas are well lit
Working with the local police and authorities

c) Public safety

Well lit areas
Good signage
Fire system
No smoking
Emergency exits and lighting, escape routes and extinguishers

d) The prevention of public nuisance

Building good relationships with residents and taking local businesses and residents into consideration at all times
We will not be promoting irresponsible drinking (2 for 1)
CCTV in operation
Smart/Casual dress code.

e) The protection of children from harm

Children will only be allowed in the lounge and dining area with an adult. And unless a guest (resident) will not be allowed in the premises after 6pm
 Vigilant – underage drinking and drugs
 Be aware of odd groups booking into hotel (exploitation)

Checklist:**Please tick to indicate agreement**

- I have made or enclosed payment of the fee. ☒
- I have enclosed the plan of the premises. ☒
- I have sent copies of this application and the plan to responsible authorities and others where applicable. ☐
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. ☒
- I understand that I must now advertise my application. ☒
- I understand that if I do not comply with the above requirements my application will be rejected. ☒
- ☐ [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15). ☒

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none"> [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)
Signature	Jane Parslow
Date	15/05/2018
Capacity	

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

Notes for Guidance

- Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
- In terms of specific regulated entertainments please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.

- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
- 3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
- 4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
- 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
- 8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
- 9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
- 10. Please list here steps you will take to promote all four licensing objectives together.
- 11. The application form must be signed.
- 12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- 13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
- 14. This is the address which we shall use to correspond with you about this application.

15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a

licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **full** birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.

- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;

- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Appendix 2

	Supply of Alcohol			
	Existing		Proposed	
	From	To	From	To
Monday	N/A	N/A	11 00	23 00
Tuesday	N/A	N/A	11 00	23 00
Wednesday	N/A	N/A	11 00	23 00
Thursday	N/A	N/A	11 00	23 00
Friday	N/A	N/A	11 00	23 00
Saturday	N/A	N/A	11 00	23 00
Sunday	N/A	N/A	11 00	23 00

	Live Music (Both)			
	Existing		Proposed	
	From	To	From	To
Monday	N/A	N/A	11 00	23 00
Tuesday	N/A	N/A	11 00	23 00
Wednesday	N/A	N/A	11 00	23 00
Thursday	N/A	N/A	11 00	23 00
Friday	N/A	N/A	11 00	23 00
Saturday	N/A	N/A	11 00	23 00
Sunday	N/A	N/A	11 00	23 00

	Recorded Music (Both)			
	Existing		Proposed	
	From	To	From	To
Monday	N/A	N/A	07 30	23 00
Tuesday	N/A	N/A	07 30	23 00
Wednesday	N/A	N/A	07 30	23 00
Thursday	N/A	N/A	07 30	23 00
Friday	N/A	N/A	07 30	23 00
Saturday	N/A	N/A	07 30	23 00
Sunday	N/A	N/A	07 30	23 00

	Plays and Films (Outdoors)			
	Existing		Proposed	
	From	To	From	To
Monday	N/A	N/A	11 00	23 00
Tuesday	N/A	N/A	11 00	23 00
Wednesday	N/A	N/A	11 00	23 00
Thursday	N/A	N/A	11 00	23 00
Friday	N/A	N/A	11 00	23 00
Saturday	N/A	N/A	11 00	23 00
Sunday	N/A	N/A	11 00	23 00

Appendix 2

	Hours premises open to the public			
	Existing		Proposed	
	From	To	From	To
Monday	N/A	N/A	11 00	23 30
Tuesday	N/A	N/A	11 00	23 30
Wednesday	N/A	N/A	11 00	23 30
Thursday	N/A	N/A	11 00	23 30
Friday	N/A	N/A	11 00	23 30
Saturday	N/A	N/A	11 00	23 30
Sunday	N/A	N/A	11 00	23 30

Non standard timings

New Years Eve until 0200

Late night refreshment service to residents to be 24 hours

Rep 1	<p>We object most strongly to the establishment of yet another business selling alcohol and playing live and recorded music in the vicinity of residential properties. Stoneleigh House backs on to a number of residential gardens in Castle Street and Well Street. The residents of these properties are already subjected to noise from the surrounding streets particularly on Friday and Saturday night. Another establishment selling alcohol and playing music until 11pm in a residential area would certainly exacerbate the problems. Moreover the owners of Stoneleigh House have placed a number of tables and chairs in their garden and have been playing music externally. This obviously impacts on the neighbours causing them further nuisance. It's difficult to understand why a B and B would want to create an environment which would disturb their own guests who may want to go to bed early, as some travellers do. It's a well known fact that people indulging in drinking make more noise as the drinking continues. Also all the local licensed premises are only allowed to play music inside their premises. Why should Stoneleigh House be any different? It is not clear from the application exactly where all the activities listed such as films, live music etc would actually take place. Also, although some B and B's do have a residents' bar, it is most unusual for such a small establishment to be open for sale of alcohol to the public which in itself could cause problems with loud and unruly behaviour. I have proof that the gardens at the back of Castle Street, despite being in town, are home to considerable wildlife including bats, badgers and even deer on occasion. An environmental review must be conducted prior to any changes to the use in and around these gardens. The residents of Well Street have fought hard to limit the problems of noise and nuisance from the local licensed premises and their customers. For instance, in the Woolpack, noise limiting equipment has been fitted to the sound systems even though music is only allowed inside the premises and not in the garden. The old houses in the vicinity of Castle Street and Well Street are generally thought to be well sound proofed but this is not usually the case. They tend to have been built when no regulations applied so sound travels very easily. It is therefore unacceptable to the neighbours to have live and recorded music and late night drinking at Stoneleigh House. The granting of this license would definitely have a detrimental effect on the quality of life of people in the area so the application should be refused.</p>
Rep 2	<p>I write with reference to the above planning application. The application requests a full Premises Licence which, in my view, represents a significant change of use of the property. Planning has previously been granted for a six-bedroom bed and breakfast hotel. I felt that this represented a good use of an historic building in the conservation area. Although parking was considered a problem, as there is no on-site parking available, the planning permission was granted for the b&b on the consideration that guests (2 per room in total per night) would be able to find parking elsewhere in the town. I consider that the granting of an entertainment licence, 7 days a week, from 11am to 11pm is not appropriate for a conservation area of mixed commercial and residential properties. I do not feel that the impact of this new planning application has considered the impact and potential disturbance on the existing residents in the vicinity. We are concerned about the noise levels that could occur from outdoor events (music, film,</p>

theatre, private parties and the café). It is one thing for the outside areas to be used by the few guests of the hotel, but quite another for those areas to be used by large numbers of people attending an entertainment event. As the planning application is for 7 days a week these events could take place on any and every evening. The local streets (Castle Street, Elm Street and Well Street) already have significant parking problems. Although there are short stay parking bays on Castle Street the use of these is not monitored in the evenings and at weekends and very often, at these times, people park on the double yellow lines. During the day the increase in commercial businesses in the area is already causes problems: - All of the current parking spaces along Castle Street, Elm Street, Well Street and further afield are full with workers and shoppers coming and going. Delivery lorries to the current shops, offices, hotel and restaurants have no alternative but to park on double yellow lines, often blocking access to private entrance ways. - The shortage of car parking spaces frequently results in car owners: 1. Parking on double yellow lines. This blocks access to entry ways, and restricts views, in particular, down Castle Street which prevents vehicles from exiting properties safely. 2. Parking on the side of the road along the double yellow lines. This causes traffic to veer out to the middle of the road into oncoming traffic coming up the hill. 3. Parking on pavements. This blocks the way for pedestrians and causes members of the public including parents with buggies, people in wheelchairs and the elderly to walk around the cars onto the often busy road. -The late night noise from groups emerging from the hotel bar or entertainment event is a concern. - Residents often find used drinks cans and bottles on their doorsteps and windowsills and several times a year a passer-by will have relieved himself on a door, wall or gate. I and my fellow residents manage the situation with resolve, but we feel that approving this new planning application will enable Stoneleigh House hotel to have public events, large and small, with alcohol and live music 7 days a week from 11am to 11pm and this will put even greater pressure on the already inadequate parking, escalating the problems already detailed here. I am concerned that the noise produced by large groups, particularly at events planned to be held in the garden of Stoneleigh House, would spoil the peace and tranquillity enjoyed by residents in their homes and gardens. As residents of Castle Street, we feel a responsibility to care for and respect the historic environment in which we live. It was interesting and reassuring to read in the previous planning application that the building works were attended to and inspected with consideration. I hope that the residents of the surrounding area will be treated with the same care and consideration and that this extensive premises licence application will be considered with the residents' concerns in mind.

Licensing Application: Stoneleigh House, Castle Street, Buckingham

Ref PR 201805-190839

Dear Messrs Simon Gallagher and Jonathan Sherlock,

Thank you both for your prompt and courteous response to my two emails. I now recognise that any issues regarding approved planning measures are irrelevant to my concerns. I have also spoken directly with Jane, the Manager of Stoneleigh, about her plans for the hotel which are more reassuring than I had anticipated in relation to the kinds of entertainment she envisages. She genuinely hopes to moderate its impact.

However, I still have a concern about what effects a 12 hour, seven-day a week alcohol license that includes outdoor entertainment next to and directly above the wildlife of gardens in Well Street and Castle Street which we share within the conservation area. Since my last email I have several observations of what wildlife there is right now. It has included a variety of birds, bees, and also butterflies, which according to recent stories in the paper, are in decline.

I have also spent the last 3 nights in the garden on bat watch. For ten years or more we have had these small creatures whose numbers since 1900 have decreased by 95% in Britain, for 2 or 3 months during the summer. Between 10.00 p.m. - 10.30 p.m. **on all three nights the bats were in evidence** in the warm, moonlight around my giant sycamore and across the hedgerows of neighbouring gardens, including Stoneleigh's garden right next to mine. My fear is that an entertainment license that allows outdoor evening events a *few yards away* in the next garden will destroy progressively the habitat. Since I know of no other bat habitat in central Buckingham I contacted Bat Watch this morning and they advised me as follows:

"As with all trees; it is advised that any features with bat potential are inspected by the surgeons involved, and if necessary, by a bat expert prior to the commencement of any works. A TPO will not prevent planning applications from being granted but they will be considered as part of the decision process."

I would welcome a visit on any evening by experts to observe the bats and comment on the threat commercial events in the garden on any regular basis might pose.

Finally, I regret that neither planning or licensing departments have responded to my suggestions that AVDC conduct a survey of current exhaust emissions and pollution levels in Castle Street, before approving new 12 hour licensing developments that will inevitably increase them, as well as exacerbating parking problems. Irrespective of the licensing issue, surely the increase in daily emissions in Castle Street, and probably in the centre of town too, should be monitored as a matter of AVDC Council policy in managing public health issues.

Thank you, in advance, for your continuing patience in hearing these comments. Since talking to Jane I realise that, as hotel manager, she has made efforts to anticipate and minimise any adverse effects that could arise, and I have no concerns about hotel noise levels or disruption, except in relation to licenses for *outside events* on precious wildlife in what has been a residential garden. We've just brought back otters, I understand, to Buckingham. Don't let's lose bats and badgers and birds!

Rep 4.

06/07/2018

Mail - Licensing@aylesburyvaledc.gov.uk

Licensing application 17 castle court



Mon 7/2/2018 3:00 PM

To: Licensing Mailbox <Licensing@aylesburyvaledc.gov.uk>;

Categories: Kerryann; LA2003 Representations

Hello

I noticed that the hotel at 17 Castle Street has applied for a late night events licence.

The hotel adjoins my property (6 castle court).

I have some concerns about this because my bedroom windows are only a few (<10) metres away from the decking area used by the hotel's guests.

Whilst I don't want to appear to be a "nimby", a lot of noise from late night events would severely impact my property and those of my neighbours in castle court.

A suitable compromise might be if the licence could be issued with the stipulation that the events were indoor only, with windows closed, and guests not permitted to use the decked area during these events.



Sent from my iPhone

Rep 5.

Details:

As a retired senior police officer, I am writing in support of a licensing application submitted by Jane Parslow in respect of Stoneleigh House Boutique Hotel. I strongly support this application because it is the sort of venue that more senior residents of Buckingham could frequent without any concerns about public order issues. I am a frequent customer of the premises and have found the Jan and all members of her staff to be extremely polite, efficient and very welcoming. It is the sort of place that older residents can frequent and this is rare in the town. Most of the other licensed premises are largely used by the younger residents and Stoneleigh House, in my opinion would be a very welcome addition to the places where people can meet.





To whom it may concern

I am writing in support of the license being granted to the newly opened boutique hotel in Castle Street, Buckingham. I have been resident across the road of Stoneleigh House for 35 years and have seen many changes.


Many people on the street opposed the Dipalee restaurant 25 years ago, and there has been no problems !

I have been to discuss everything relative to the hotel and the whys and wherefore of having this license and I feel very confident that they intend to be ultra considerate to neighbours and do not have any plans to abuse the rights of the license. The main concern may be noise....this will not be a problem as their first consideration will be to the residents staying and obviously they would not like to upset them.

The hotel has been renovated to the highest spec, hoping to attract a certain clientele..it is a bonus to the street to see such a welcoming venue to drop in for a coffee ,light lunch or high tea.....and to have an early evening drink would be the icing on the cake.

Jane Parslow who is managing the hotel is very responsible, she has been totally honest with what she intends to see the future of the hotel and I have full confidence that she will not wish to cause any problems to any of us that live nearby. We appreciate we do live in an area of town which is partially residential but much of it is commercial and I can see know reason why the application for license should be refused.

Please take into account this letter of support from my husband and myself



Site : Stone Leigh House, 17 Castle Street,
Buckingham
Proposal : Change of use to Hotel and
associated works
Drg. Title : Proposed first floor plan
Drg. Scale : 1:100 @ A3
Drg No JP/CH/07

Do not scale
Plans to be read in conjunction with the engineers details and specification
No changes or alterations to the scheme are to be made by the building contractor without prior consultation and agreement with the architect and client

FIRE ALARM DETECTION:

Fire Alarm/Fire Detection System to be in accordance with BS5839-1:
2017

BREAK GLASS AND MANUAL CALL POINTS:

Break glass and manual call points BS 5839 Pt 1 Manual call points
should be located on escape routes, at all exits to free air and at all
exits from each level of multi-storey buildings.

FIRE SIGNAGE

Exit Notices and Signs to be in accordance with Health and Safety
(Safety signs and Signal) Regs 1996.

EMERGENCY LIGHTING

Alterations to the emergency lighting to be in accordance with BS5266

WIND-RESISTANT ACCOMMODATION

All wind-resistance accommodation and toilet accommodation over 8
square metres requires emergency lighting.

BEDROOM DOORS

Doors to the bedrooms to be FSD30s standards including a self closer
and combined smoke & heat seals.

CUPBOARD DOORS

Cupboard doors on the means of escape must be of fire resisting
construction and kept locked signage to BS5499

BED HEAD

Alarm sounders 75dBA above bed head

STORE DOORS

Store doors to be 1 hour fire resistant with kept locked signage to
BS5499

CORRIDOR LOBBY DOORS

Self closing fire doors should provide the same fire resistance
duration as the compartment in which they are installed.
Provision for the fire door to be closed by the fire door should be in
accordance with BS 5839 Pt 1 (2). These should release the doors:
• on activation of the fire alarm system; and
• on loss of power to the hold-open device; and
• on actuation of a manually operated switch located on the device
or adjacent to the door.

DOOR FASTENINGS ON ESCAPE ROUTES

To be in accordance with AD 5.11

AOV

An automatic opening vent with a geometric free area of at least
1.0m² is required at the top of the stair, to be operated on detection
of smoke at any storey in the stair.

INTERNAL WALL PARTITIONS:

Internal Stud Partitions to be raised with 100mm studs, heads, plates
and in-fill noggin. Studs to be a maximum 400mm apart and noggin
to be a maximum 20mm apart.
In the event of fire, the partition should be capable of resisting fire
for a minimum of 15 minutes. The partition should be capable of
achieving 30 mins fire resistance all to the manufacturer's details and
specification board taped and sealed with lightweight plaster skim
internally.

DRAINAGE AND SANITARY PLUMBING

Sanitary plumbing shall comply with B.S EN 12056 and Drainage with
B.S. as applicable.
Drainage pipework to be 110mm dia Super Sleave with flexible joints or
110mm PVCu to B.S. surround with pea shingle.
Sink waste to be 38mm dia with a 75mm deep seal tubular trap.
Pipe runs exceeding these prescribed length shall be up-graded to the
next size pipe.

Soil & vent pipe to be encased in plasterboard duct & wrapped in
glass fibre quilt. Where s-vp's pass through floor or ceiling pipe to be
sealed around opening with flexible mastic (or packed with glass
fibre). S-vp's that are at the head of their associated drain run are to
vent to external air above roof level via a vent tile 900mm above
window head, and fixed with a cage.

Extract ventilation rates:

Habitable Room 1/20th of floor area 8000mm²
Kitchen 60 l/s (30 l/s if cooker hood) or PSV
Bathroom 15l/s, or PSV
Utility room 30l/s or PSV
WC 1/20th of floor area or mechanical extract at 6L/sec

Waste Stages

S+VP & W.C. - 100mm
Sink, bath, shower - 50mm
Hand basin - 32mm
Traps deep seal - 75mm
S.V.P. to be fitted with a cage where it terminates through the roof

HOT AND COLD WATER

Extend existing supplies as required. All work to comply with Bylaws.

HEATING

Alter/extend existing system and fit radiators complete with
thermostatic valves and of adequate capacity to maintain the
temperatures as recommended by CIBSE in positions to be agreed
with client.

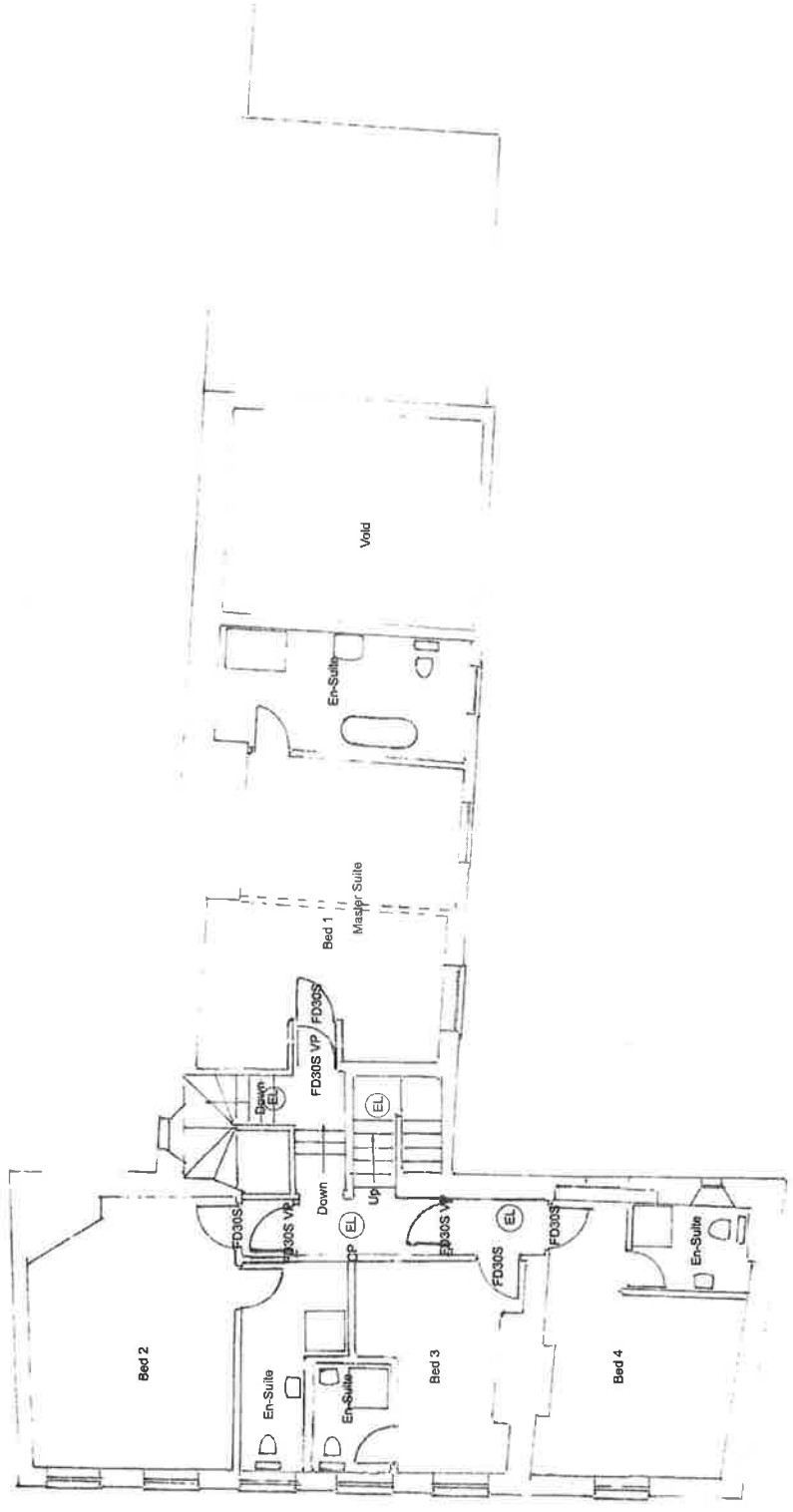
LEGEND

OV Automatic opening Vent linked to the alarm system

EL Emergency Lighting

VP Vision Panel

CP Manual Call Point



In a building that may be used by children under five years of age during normal use, guarding
should be considered in accordance with both of the following:
1 To prevent children from readily being able to climb the guarding: ensure that a 100mm sphere cannot pass
through any openings in the guarding.
2 To prevent children from readily being able to climb the guarding: avoid horizontal rails.



Residential, institutional, educational,
office and public buildings

All locations

Site : Stone Leigh House, 17 Castle Street,
Buckingham
Proposal : Change of use to Hotel and
associated works
Drg. Title : Proposed second floor plan
Drg. Scale : 1:100 @ A3
Drg No JP/CH/08

SERVICES

All electrical installations to comply with Part P of the building regulations and the latest edition of the I.E.E. regulations and fittings. Optical type smoke alarms, mains operated with battery backup, to be fitted in hall (BS 5444: 1990).

Energy efficient lighting to be installed at the rate of 1 fitting/25m² of floor area on 25% of all fittings.

External lighting should have a lamp capacity of 150W controlled via a P.I.R. sensor with photo electronic sensor over-ride. Light fitting to have manual over-ride.

DECORATION & FINISHES

All holes, cracks or other surface defects are to be made good so that they are not visible when all the decoration is complete. All surfaces shall be properly prepared, knotted (where appropriate), primed, sanded and clean and free from dust, grease, etc before decorating. Joinery shall have two undercoats and one gloss coat. Plastered walls and ceilings shall receive one mist coat and at least two full coats of good quality emulsion paint.

Walls and ceiling finishes to the clients requirements

MATERIALS AND WORKMANSHIP

Materials which include products, components, fittings, natural materials, items of equipment and other items in connection with building work, are to be of a suitable standard and quality in relation to the purpose and conditions of their use and adequately mixed or prepared, and they are to be used or fixed so as to perform adequately the intended function for which they are intended. Workmanship to comply with BS 8000: Workmanship on Building Sites.

Position and condition of all existing walls, floors, ceilings, drains, etc. to be checked on site before the start of any construction or ordering of any materials.

Provide adequate notice of the commencement of the proposed works to Building Control and all necessary Statutory Authorities, at the proper and necessary stages of inspection.

Downstairs in timber floors to be FD30 fittings or fitted with sock complying with both part BAE fire and sound insulation regulations.

Electrical

Electrical installation The electrical installation shall either be carried out by a 'competent installer' under the government-approved scheme, or a qualified electrician who can confirm that the work has been designed, installed, inspected and tested in accordance with BS 7671: 2001.

Wherever possible, light fittings are to be installed within floors and ceilings in other rooms under 'first floor' and 'roof'.

Internal Lighting Fixed energy-efficient light fittings to be installed in accordance with requirements of Approved document Part P of Building Regulations.

External Lighting fitted to building to automatically extinguish during daylight (daylight sensors and psi) or when not required, min 40 lumens/circuit watt or max 150w.

DOORS AND WINDOWS

Glazing within 800mm of floor/ground level or within 1500mm of floor/ground level in or within 300mm of a door is to be laminated or laminated.

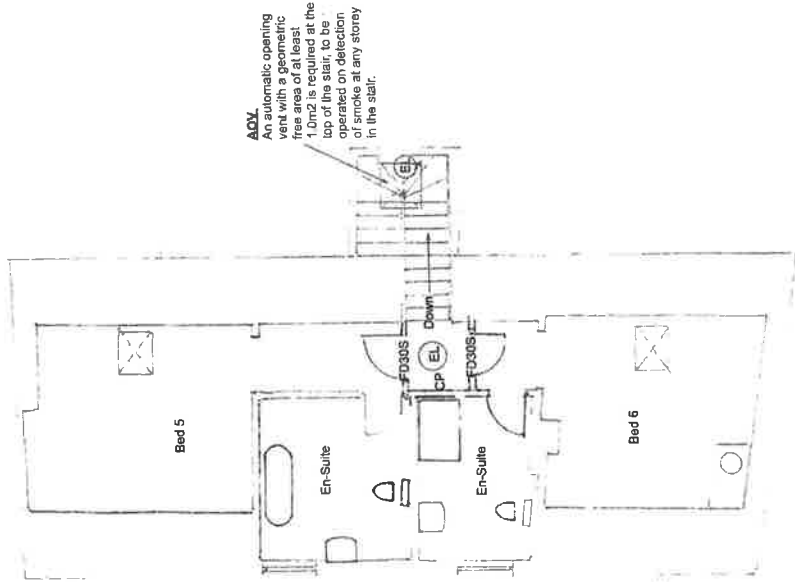
In a building that may be used by children under five years of age during normal use, guarding should be constructed in accordance with both of the following.
1 To prevent children being held fast by the guarding; ensure that a 100mm sphere cannot pass through any openings in the guarding.
2 To prevent children from readily being able to climb the guarding; avoid horizontal rails.

900mm for flights
otherwise 1000mm

Residential, institutional, educational,
office and public buildings

All locations

LEGEND
OV Automatic opening Vent linked to the alarm system
EL Emergency Lighting
VP Vision Panel
CP Manual Call Point



AOV
An automatic opening vent with a geometric free area of at least 1.0m² is required at the top of the stair, to be operated on detection of smoke at any storey in the stair.

Do not scale
Plans to be read in conjunction with the engineers details and specification
No changes or alterations to the scheme are to be made by the building contractor without prior consultation and agreement with the architect and client

IN ACCORDANCE WITH AD B2

FIRE ALARM DETECTION:

Fire Alarm Fire Detection System to be in accordance with BS5939 -1:

2017

BREAK GLASS AND MANUAL CALL POINTS:

Break glass and manual call points BS 5839P1 Manual call points should be located on escape routes, at all exits to free air and at all exits from each level of multi-storey buildings.

FIRE SIGNAGE

Exit Notices and Signs to be in accordance with Health and Safety (Safety Signs and Signals) Regulations 1996.
Fire signs and notices to be provided in accordance with BS5498 Part 2.

EMERGENCY LIGHTING

Provisions to the emergency lighting to be in accordance with BS5266 Part 1

WINDOWLESS ACCOMMODATION

All windowless accommodation and toilet accommodation over 8 square metres require emergency lighting.

BEDROOM DOORS

Doors to the bedrooms to be FSD30s standards including a self closer and combined smoke & heat seals.

CUPBOARD DOORS

Cupboard doors on the means of escape must be of fire resisting construction and kept locked signage to BS5498

BED HEAD

Alarm sounders 75dB(A) above bed head

STORE DOORS

Store doors to be 1 hour fire resistant with kept locked signage to BS5498

CORRIDOR GLAZED DOORS

Self closing doors should provide the same fire resistance duration as the fire resisting wall in which they are installed.

Hold-open devices may be fitted to the self-closing fire doors in accordance with BS 5839 Pt 3(12). These should release the doors:

- on activation of the fire alarm system; and
- on loss of power to the hold-open device; and
- on actuation of a manually operated switch located on the device or adjacent to the door.

DOOR FASTENINGS ON ESCAPE ROUTES

To be in accordance with AD S.11

AOV
An automatic opening vent with a geometric free area of at least 1.0m² is required at the top of the stair, to be operated on detection of smoke at any storey in the stair.

INTERNAL WALL PARTITIONS:

Internal Solid Partitions to be clad with 100mm studs, heads, plates and in all rooms. Studs to be a maximum 400mm apart and nogginns to be a maximum 1.2m apart.

In all studs with 100mm Rockwool or similar insulation quilt. Screw-fix 15mm thick Gyproc FireLine board to both sides of studwork to achieve 30 mins fire resistance all to the manufacturer's details and specification board taped and sealed with lightweight plaster skin internally. Double up joists under partitions.

DRAINAGE AND SANITARY PLUMBING:

Sanitary plumbing shall comply with BS EN 12056 and Drainage with B.S. as applicable.

Drainage pipework to be 110mm dia Super Silex with flexible joints or 110mm PVCu to B.S. surround with pea shingle.

Pipe runs exceeding three prescribed length shall be up-graded to the next size pipe.

Soil & vent pipe to be encased in plasterboard dust & wrapped in glass fibre quilt. Where necessary pass through floor or ceiling prior to be sealed around opening with flexible mastic (or packed with glass fibre). S+VP's that are at the head of their associated drain run are to vent to external air above the roof level via a vent the 900mm above window head, and fitted with a cage.

Extract ventilation cubic:

Habitable Room 1/20th of floor area 8000mm²

Kitchen 60 l/s (30 l/s if cooker hood) or PSV

Bathroom 15l/s, or PSV

Utility room 30l/s or PSV

WC 1/20th of floor area or mechanical extract at 6L/sec

Waste Sizes

S+VP & W.C. - 100mm

Sink, bath, shower - 50mm

Hand basin - 32mm

Traps deep seal - 75mm

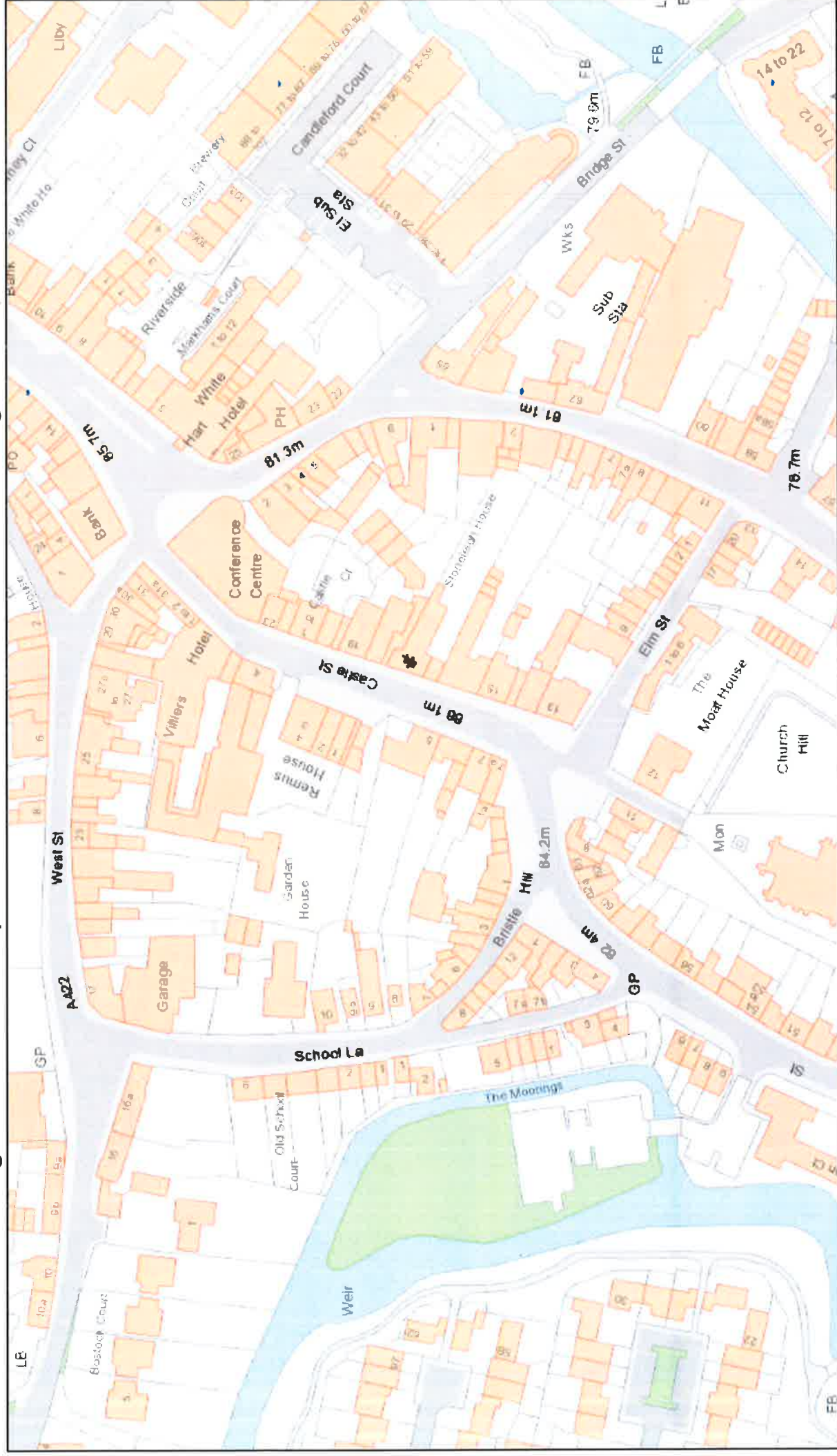
HOT AND COLD WATER

Extend existing supplies as required. All work to comply with Bylaws.

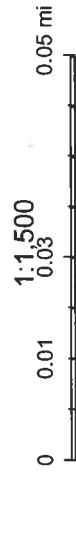
HEATING

Alter existing system and fit radiators complete with thermostatic valves and of adequate capacity to maintain the temperatures as recommended by CIBSE in positions to be agreed with client.

Stoneleigh House Boutique Hotel, 17 Castle Street, Buckingham MK18 1BP



7/17/2018, 11:21:30 AM



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